

minutes

January 15, 2015 Summerfield HOA Board Meeting

Date:	1.15.15	Start Time:	6:36PM	End Time:	7:30PM
Location:	Advantage Idaho Conference Rom				
Meeting called by	Scheduled	Type of Meeting	Board Meeting		
Minutes taken by	Becca Teets, Association Manager – Advantage Idaho				
Attendees	Miriam Thompson , Eric Jurgensen, Allen Mair, Sheryl Bishop, Kyle Peck, Becca Teets				
Regrets	Jerry Shelton				

Roll Call

1 Minutes	Quorum was met
Establish Quorum	• Sheryl Bishop took attendance, the quorum was met.

Minutes Approval

2 Minute	Read minutes and discuss
Discussion	December 18, 2014 Board minutes were reviewed and approved. M/S/P (Peck/ Mair)

Reports

41 Minutes	Treasurer/Budget, Architecture Review, Irrigation, Landscape, Communications, Social,
Treasurer/Budget	• Financials should be finalized within a week of the meeting and the budget for the next year is ready for the Annual Meeting in February.
ARC	• There were no new applications in December.
Irrigation	• The irrigation pump will hopefully be installed in March, pending Frank with Caron Pumps confirmation. Sheryl will work with Frank to get the final numbers for the pump and dates for the installation.
Landscape	• The park benches are done and look great! • Becca will contact Summerlawns to find out how long they need to get the design for the RFQ completed. The details for the work are in the RFQ.
Communications	• Sheryl will send out reminders about the annual meeting, including the need for Board nominees, and reminders to owners to make sure their yard lights are working after dark and to pick up after their pets.
Social	• The next event is the HOA Easter Egg hunt. Much of the supplies were purchased last year, but there will be some expense for perishable goods and nonperishables purchased for next year's event after this one is over.
Association Mgmt	• Homeowners are responding well to the reminder notices sent about violations.

Special Topics

71 Minutes	Old Business, New Business, Announcements, Comments/Discussion, ..., Adjournment
Old Business	• Becca will contact Summerlawns to find out how long they need to get the design for the RFQ completed. The details for the work are in the RFQ.
New Business	• Becca will follow up with Jerry to find out if he will be at the annual meeting or not. • Sheryl reviewed the layout of the facility the meeting is being held at. • Becca will bring backup sound equipment to the meeting. • Sheryl will reach out to several homeowners about being on the Irrigation Committee this year for assistance with the pump replacement project. • Becca will email the 2014 Homeowner's Resale Report to Sheryl.
Announcements	• The Annual Meeting will be held February 12 at 6:30pm at Meridian Technical Charter High School. • There will be a brief Board Meeting after the Annual Meeting to elect officers and confirm that new members can come to the regularly scheduled meeting on February 19 th , 2015.
Adjourn	• The meeting was adjourned at 7:30pm

February 19,
2015

Advantage Idaho

Action Items

- Sheryl will:
 - Reach out to several homeowners regarding being on the irrigation committee pump replacement project.
 - send out reminders about the annual meeting, including the need for Board nominees, and reminders to owners to make sure their yard lights are working after dark and to pick up after their pets.
 - Finalize the cost and timing of the pump replacement with Frank at Caron Pump.
- Becca will:
 - Contact Summerlawns to find out how long they need to get the design for the RFQ completed.
 - Follow up with Jerry to find out if he will be at the annual meeting or not
 - Bring backup sound equipment to the meeting
 - Email the 2014 Homeowner’s Resale Report to Sheryl

Respectfully submitted,
Becca Teets
Association Manager for Summerfield HOA

Jerry Shelton ,Summerfield HOA Secretary

Becca Teets, Advantage Idaho Association Manager
