

# minutes

## October 23, 2014 Summerfield HOA Board Meeting

<b>Date:</b>	10.23.14	<b>Start Time:</b>	6:30PM	<b>End Time:</b>	7:49PM
<b>Location:</b>	Advantage Idaho Conference Rom				
Meeting called by	Scheduled	Type of Meeting	Board Meeting		
Minutes taken by	Becca Teets, Association Manager – Advantage Idaho				
Attendees	Eric Jurgensen, Allen Mair, Sheryl Bishop, Kyle Peck, Becca Teets				
Regrets	Jerry Shelton, Miriam Thompson				

### Roll Call

<b>1 Minutes</b>	<b>Quorum was met</b>
Establish Quorum	• Sheryl Bishop took attendance, the quorum was met.

### Minutes Approval

<b>1 Minute</b>	<b>Read minutes and discuss</b>
Discussion	September 25, 2014 Board minutes were reviewed and approved. (Jurgensen/Mair; Passed)

### Reports

<b>26 Minutes</b>	<b>Treasurer/Budget, Architecture Review, Irrigation, Landscape, Communications, Social,</b>
<b>Treasurer/Budget</b>	<ul style="list-style-type: none"> <li>• Kyle will discuss the policy used for sending accounts to Vial Fotheringham</li> <li>• Becca will locate a copy of the previous Board's policy on overdue accounts</li> <li>• Kyle will talk to Rusti about how the reserve funds were transferred.</li> </ul>
<b>ARC</b>	<ul style="list-style-type: none"> <li>• There were two applications in October.               <ul style="list-style-type: none"> <li>○ One application was approved.</li> <li>○ The second application is still being discussed. More information is needed. Becca will contact the owner with the ARC's questions.</li> </ul> </li> </ul>
<b>Irrigation</b>	<ul style="list-style-type: none"> <li>• The irrigation pumps are off and Caron Pump will winterize them by the end of the month.</li> <li>• Becca will confirm with Summer Lawns in writing that the blowouts are done.</li> </ul>
<b>Landscape</b>	<ul style="list-style-type: none"> <li>• The tree approved last month should be installed by mid-November. Sheryl will confirm that the tree roots are removed at the time of planting and the date it will be planted.</li> </ul>
<b>Communications</b>	<ul style="list-style-type: none"> <li>• The current e-blast format seems to be working well.</li> </ul>
<b>Social</b>	<ul style="list-style-type: none"> <li>• There are currently 7 entrants for the Halloween decorating contest.</li> </ul>
<b>Association Mgmt</b>	<ul style="list-style-type: none"> <li>• Violations continue to decrease. The Fall night drivethrough will be performed by the end of October.</li> </ul>

### Special Topics

<b>30 Minutes</b>	<b>Old Business, New Business, Announcements, Comments/Discussion, ..., Adjournment</b>
<b>Old Business</b>	<ul style="list-style-type: none"> <li>• Sheryl has filed the paperwork to request the bus stop be moved.</li> <li>• There is a way to opt out of receiving promotional newspapers. Sheryl will notify owners of the process and remind owners that they should pick the papers up, not throw them in the street.</li> <li>• The oak benches have been ordered and will be delivered to Jerry. The goal is to install the benches by the end of November.</li> <li>• The isolation valve at 1963 Summerplace Court will be buried to protect it. Becca will see if it is possible that the project could be done for less. (Bishop/Peck; Passed)</li> <li>• The budget discussion was tabled until November.</li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• The Christmas light installation may take more strands than last year. The cost of extra lights was built into the budget.</li> <li>• Sheryl handed out copies of the design bid request. She will make some changes based on the discussion at the meeting and will send out the request.</li> </ul>

<b>Announcements</b>	<ul style="list-style-type: none"> <li>• None at this time.</li> </ul>
<b>Adjourn</b>	<ul style="list-style-type: none"> <li>• Alan motioned to adjourn the meeting at 7:49 pm (Mair/Jurgensen, Passed)</li> </ul>

Next Board Meeting – 6:30P to 8:00P	
November 25, 2014	Advantage Idaho
<b>Action Items</b>	<ul style="list-style-type: none"> <li>• Kyle will talk to Rusti about account number 7010 and the policy for sending accounts to Vial Fotheringham.</li> <li>• Sheryl will: <ul style="list-style-type: none"> <li>○ Verify the date the new tree will be installed and if the tree roots are to be removed at the time of installation.</li> <li>○ Update website with instructions on how to opt out of promotional newspaper delivery.</li> <li>○ Update and send out the Landscape Design Bid Request.</li> </ul> </li> <li>• Becca will <ul style="list-style-type: none"> <li>○ Locate the previous Board’s policy for sending accounts to Vial Fotheringham.</li> <li>○ Contact SummerLawns about moving the isolation valve underground and if it is likely to reach the maximum cost.</li> </ul> </li> </ul>

Respectfully submitted,  
Becca Teets  
Association Manager for Summerfield HOA

Jerry Shelton ,Summerfield HOA Secretary \_\_\_\_\_

Becca Teets, Advantage Idaho Association Manager \_\_\_\_\_