

minutes

September 25, 2014 Summerfield HOA Board Meeting

Date:	9.25.14	Start Time:	6:37PM	End Time:	8:20PM
Location:	Advantage Idaho Conference Rom				
Meeting called by	Scheduled	Type of Meeting	Board Meeting		
Minutes taken by	Becca Teets, Association Manager – Advantage Idaho				
Attendees	Jerry Shelton, Miriam Thompson, Allen Mair, Sheryl Bishop, Kyle Peck, Becca Teets				
Regrets	Eric Jurgensen				

Roll Call

1 Minutes	Quorum was met
Establish Quorum	• Sheryl Bishop took attendance, the quorum was met.

Minutes Approval

3 Minutes	Read minutes and discuss
Discussion	August 21, 2014 Board minutes were reviewed and approved. (Mair/Shelton, Passed)

Reports

69 Minutes	Treasurer/Budget, Architecture Review, Irrigation, Landscape, Communications, Social,
Treasurer/Budget	<ul style="list-style-type: none"> • Sheryl will write up a resolution for writing off minor amounts (\$20 or less) on homeowner accounts. The primary purpose of this resolution will be to resolve outstanding fines for owners who paid the dues in full, but were late. • The budget for next year should increase the amount allotted for snow removal and paper/postage. • Rusti is sending the bank statements to Kyle and will forward the statements to Sheryl.
ARC	<ul style="list-style-type: none"> • There were no new requests in the month of September.
Irrigation	<ul style="list-style-type: none"> • The irrigation will be shut off by Settler’s Irrigation District on October 10th. The HOA will run off of the well until 10/13. They will coordinate with the owners of 1758 E. Summerplace Ct. for blowing out the system because the east island is linked to their property. <ul style="list-style-type: none"> ○ Becca will check with Summer Lawns about the blowout date. ○ Sheryl will contact Caron Pump about when they will winterize the pumps • Allen will put out signs announcing the irrigation shut off dates.
Landscape	<ul style="list-style-type: none"> • The Board discussed the following <ul style="list-style-type: none"> ○ The Board will spend \$250 towards a new pine tree for the circle in front of 1728 E Summerridge Drive that was removed earlier in the summer. If owners by that common area wish to contribute extra funds so that a larger tree can be purchased, the HOA will use the extra donated funds for that purpose. \$200 was also authorized to remove the roots and stump so that the new tree can be put in the same location to maintain the appearance of the circle. (Thompson/Peck, Passed)
Communications	<ul style="list-style-type: none"> • Sheryl will send out an e-blast with the following information: <ul style="list-style-type: none"> ○ Fall leaf pickup in formation ○ A reminder about yard lights and that an HOA night review will be done to check on yard light functionality. ○ An update on the Halloween contest and a request for entrants ○ A reminder for owners to be careful about the use of the park and to watch for suspicious activity, which should be reported directly to the police. ○ Information about the new benches for the park and a request for feedback.
Social	<ul style="list-style-type: none"> • Judges are needed for the Halloween Decorating contest. • Sheryl and Alicia Brown will inquire of local businesses to see if there is any interest in donating prizes or as acting as judges for the contest.
Association Mgmt	<ul style="list-style-type: none"> • Violations have gone down for the most part.

Special Topics	
30 Minutes	Old Business, New Business, Announcements, Comments/Discussion, ..., Adjournment
Old Business	<ul style="list-style-type: none"> • Sheryl will email the landscaping design bid request to the Board for comments.
New Business	<ul style="list-style-type: none"> • Jerry reported on the Eagle Scout project for the park <ul style="list-style-type: none"> ○ There is room for 4-6 benches in the park ○ Jerry will get final costs for the bench installation, including concrete and posts ○ The Board voted to approve the cost of the benches, so long as there is no owner pushback after Sheryl sends out the information regarding the benches. • An owner complained about the location of a school bus stop, which is right next to an electrical box. Kids are climbing on the box to harass neighborhood animals, and are acting in unsafe ways. Sheryl will work on a petition to have the stop moved to a better location, perhaps by Summerridge and Summerside instead. • Board terms are 3 years, with a maximum of two consecutive terms.
Announcements	<ul style="list-style-type: none"> • None at this time.
Adjourn	<ul style="list-style-type: none"> • Kyle motioned to adjourn the meeting at 8:12 pm (Peck/Bishop, Passed)

Next Board Meeting – 6:30P to 8:00P	
October 23, 2014	Advantage Idaho
Action Items	<ul style="list-style-type: none"> • Kyle will forward bank statements to Sheryl. • Allen will <ul style="list-style-type: none"> ○ Put out the irrigation turn off notices. • Sheryl will <ul style="list-style-type: none"> ○ Write up a resolution for writing off minor balances on owner accounts. ○ Send an email to owners. ○ Contact Frank at Caron Pump regarding pump winterization. ○ Email the Board the request for bid for comments and feedback. ○ Work on a petition to move the school bus stop from Summerheights and Summerfalls to Summerridge and Summerside. • Jerry will email the Board the costs for the Park bench project • Becca will <ul style="list-style-type: none"> ○ Consolidate the landscaping and grounds line items. ○ Update Sprinkler Repair to read Sprinkler Repair and Maintenance ○ Contact Summer Lawns about limbing up the trees at the Ustick entrance.

Respectfully submitted,
Becca Teets
Association Manager for Summerfield HOA

Jerry Shelton ,Summerfield HOA Secretary _____

Becca Teets, Advantage Idaho Association Manager _____