

# Meeting Agenda

January 23, 2014  
6:30P to 8:00P  
1728 E Summerridge Drive

Meeting Called by: Sheryl Bishop

Type of Meeting: Special Board Meeting

Notetaker: Sheryl Bishop

Timekeeper: Allen Mair

Invitees: Allen Mair, Eric Jurgensen, Larry Lipschultz, Sheryl Bishop | Guest: Tim Bacharach  
(Regrets: N/A)

Please Read: N/A - December Meeting Minutes were approved at the special meeting held on January 7<sup>th</sup>, 2014

Please Bring: N/A

## Agenda Items

Topic	Facilitator	Duration
Approve Minutes: Nil – Approved at the January 7 <sup>th</sup> special meeting	N/A	0 minutes
Reports: Nil – Discussed at the January 7 <sup>th</sup> special meeting	N/A	0 minutes
Complete/sign Board Resolution (002) to change signatories and to assign responsibilities for bank account management	Sheryl	10 minutes
Review Lawn Care RFP responses; select vendor; award contract effective 01.27.2014.	Sheryl	25 minutes
Review Management RFP responses; select vendor; award contract effective 01.27.2014.	Sheryl	25 minutes
Schedule date/time for final RFP review and vendor award decision	Sheryl	5 minutes
Adjourn	Sheryl	0 minutes

## Other

Observers:	Tim Bacharach (Subject Matter Expert for RFP review committee)
Resources:	N/A
Special notes:	N/A