

# Meeting Agenda

January 20, 2014  
6:30P to 8:00P  
1728 E Summerridge Drive

Meeting Called by: Scheduled

Type of Meeting: Board Meeting

Notetaker: Sheryl Bishop

Timekeeper: Allen Mair

Invitees: Allen Mair, Eric Jurgensen, Larry Lipschultz, Sheryl Bishop | Guest: Tim Bacharach  
(Regrets: N/A)

Please Read: N/A - December Meeting Minutes were approved at the special meeting held on January 7<sup>th</sup>, 2014

Please Bring: N/A

## Agenda Items

| Topic   | Facilitator | Duration   |
|---|-------------|------------|
| Approve Minutes: Nil – Approved at the January 7 <sup>th</sup> special meeting                                  | N/A         | 0 minutes  |
| Reports: Nil – Discussed at the January 7 <sup>th</sup> special meeting   | N/A         | 0 minutes  |
| Discuss Board Resolution (002) to change signatories and to assign responsibilities for bank account management | Sheryl      | 10 minutes |
| Review Lawn Care RFP responses; narrow vendor pool down to three for final review/approval on 01.23.2014        | Sheryl      | 25 minutes |
| Review Management RFP responses; narrow vendor pool down to three for final review/approval on 01.23.2014       | Sheryl      | 25 minutes |
| Schedule date/time for final RFP review and vendor award decision   | Sheryl      | 5 minutes  |
| Adjourn   | Sheryl      | 0 minutes  |

## Other

|                |  |
|----------------|--|
| Observers:     | Tim Bacharach (Subject Matter Expert for RFP review committee) |
| Resources:     | N/A  |
| Special notes: | N/A  |