

Standing rules for the ARC committee of Summerfield homeowners association.

Current members of the ARC committee are "Darryl Benson ([debenson2@cableone.net](mailto:debenson2@cableone.net)) "Eric Jurgensen" <[pershensen@hotmail.com](mailto:pershensen@hotmail.com)>, Jerry Shelton <[Shelton.engineer@gmail.com](mailto:Shelton.engineer@gmail.com)>and Allen Mair ([allmair@yahoo.com](mailto:allmair@yahoo.com))"

Under current CC&R's homeowners need to be given an answer within 7 days if all information regarding the issue has been provided.

Advantage Idaho (Homeowners Property Management Company) Receives ARC request from homeowner.

Within 2 business days Advantage Idaho sends request to ARC committee for review, within same 2 business day period, sends request back to homeowner if there are any additional drawings, color samples etc required.

Within 3-business days of the ARC Committee members receiving the Homeowners request. The ARC Committee members must review request, decide whether a site visit is required or not, and send their comments back to all members of the committee. If further information is required for review or we are waiting for information requested by Advantage Idaho, we await that information. Once the information is provided to Advantage Idaho this restarts the 7 day review and approval process.

- If a site visit is required we make that appointment on the by the 4<sup>th</sup> Business day of receiving request.

If there is there is not an agreement amongst the ARC committee on the request the simple majority of ARC committee and board shall prevail.

If no further information is required and all responding members agree on request Per emails on the 6<sup>th</sup> day an approval email will be sent to Advantage Idaho to inform homeowner of approval.

Advantage Idaho will send an email to the ARC committee confirming approval or denial has been sent.

For your convenience go to <http://www.summerfieldsubhoa.org/>: for any covenants review you may need to review requests.